



## INSTRUCTIONS FOR APPLICATION FOR DOUBLE DEGREE STUDENTS 2024-2025

### 1. REQUESTING A USERNAME AND PIN (LOGIN CREDENTIALS)

Apply online through this website <http://www.opii.upv.es/incomings>

First, you will have to create a new profile: "Request a user ID and password". In "Type of activity" select "Student exchange program" and then select your School/Faculty of admission at UPV, in this case, "Camins - E.T.S.I CAMINOS, CANALES Y PUERTOS" (School of Civil Engineering - ETSICCP)

Make sure that you write a correct email address that you check frequently. Your request has to be seen and processed by a member of staff, so do not expect to receive your login credentials immediately (it may take a few working days). **UPV staff can only approve a request for login credentials if we have previously received a valid nomination from your home university, confirming that you have been selected for a mobility period at UPV (double degree in the field of civil engineering).**

If everything is correct, you will receive two automatic emails:

- An email with instructions to complete a full online application
- An email including your user identification number and PIN number. Save these login credentials, as you will continue to use them during your stay at UPV.

If you do not receive the email with the login details within 7 days after your request (check your spam folder), please contact us at [int\\_etsiccp@upvnet.upv.es](mailto:int_etsiccp@upvnet.upv.es).

### 2. ONLINE APPLICATION ON OUR APPLICATION PORTAL (AIRE)

When you receive your login details:

#### STEP 1

- Go back to <http://www.opii.upv.es/incomings> or use the direct link <https://aplicat.upv.es/aire-app/>. Complete all fields of the electronic form.
- Include a pre-selection of classes to take at UPV (section "Academic data"). You will be allowed to make changes during your stay if necessary. **Before choosing your classes, read attentively the information in sections 6 and 7 of this document.**

#### STEP 2

Once you have completed all sections, **confirm your application online** like this:

- in section "Status of application", use the drop-down menu and select "Application confirmed online", then click on the orange button next to it to save it.
- When you have done this, the status of your application will change to "Confirmed" and a new orange button will appear on the screen: **Print application**. Click on this button and the system will open a new window with a PDF file including all your details on one page.

#### STEP 3

Finally, you must upload the following documents to your online application:

- **Printed application**, signed by you and your university. This is the document you obtain in Step 2. Please attach a recent picture (passport-style) in the upper right corner.
- **Letter of presentation/motivation**: freestyle, maximum 1 page in English or in Spanish.



- **Recent academic transcript (in English or Spanish):** your academic results **since your first year of university education**. If you are a master's student, include also a transcript for your bachelor level studies. If the document issued by your home university does not include the courses you are enrolled in during this semester, create a Word document yourself. Merge all documents (Bachelor + Master + courses enrolled this semester) into one single PDF file.
- **Certificate(s) of language skills** (see section below "4. Language requirements").

**DEADLINE FOR APPLICATION (ALL DOCUMENTS MUST BE UPLOADED BY THIS DATE) (\*)**

- **WINTER / FALL SEMESTER or FULL ACADEMIC YEAR: 15 May**
- **SPRING SEMESTER: 15 October**

**(\*) You must start your online application online at least one week before the deadline** for two reasons: 1) have to allow you into the system by giving you login credentials and 2) your university has to sign a document at the end of the process before you upload it.

### **3. LANGUAGE REQUIREMENTS - CERTIFICATES ACCEPTED**

All Double degree students applying for admission to our School of Civil Engineering must submit proof of having achieved **level B1 of Spanish for admission**.

**The only exceptions are:**

- a. Spanish native speakers
- b. Italian or Portuguese native speakers: it is not obligatory to upload an official language Spanish certificate, but these students must upload Annex I (self-certification), available at the end of these instructions and also [in this link](#).

**We accept the following certificates**

- [DELE B1](#), [UniCert](#) Stufe 1, [SIELE Global](#) (in person or remote version), [TELC](#) B1,
- Annex II (last page of these instructions), also available [in this link](#).

**We do not accept the following documents**

- Erasmus OLS test results
- Transcripts of records from secondary school. Please discuss your current level with your home university and ask them to sign [Annex II](#).
- Certificate of enrollment in a B1 Spanish course (being enrolled in a language course is not the same thing as having completed a level of CEFR in the 4 language skills).

**Deadline to prove that you have completed level B1**

- **Option 1 (15 May / 15 October):** you upload one of the documents explained above with the rest of your application material, before our standard deadline.

If you use [Annex II](#) signed by your home university, they must check (✓) box number 1 or number 2 of the document, confirming you already have reached level B1 or B2.

- **Option 2: (15 July / 15 December):** if your current level is not yet B1, you have 2 extra months to reach it. This is a 2-step procedure:



a) Before 15 May / 15 October, upload [Annex II](#) signed by your home university, where they check (✓) the last option of the document, in which they confirm that you engage yourself to present a certificate later on. Upload it with the rest of your application documents.

b) Before 15 July / 15 December, upload an official Spanish language certificate or Annex II again, but this time your home university must check (✓) the option that confirms that you have already reached level B1 or B2. Please upload this new certificate in “Languages / Mentor” of your online application, or send it by email to [int\\_etsiccp@upvnet.upv.es](mailto:int_etsiccp@upvnet.upv.es)

#### 4. CALENDAR AND TIMETABLES

- First semester/Semester A: early September-early February
- Second semester /Semester B: early February-late June

The calendar is available on the School website:

<https://www.iccp.upv.es/web> > Students > Timetable and Calendar

#### 5. STUDY PROGRAM AT UPV

As a Double Degree student, your study plan at UPV is pre-defined. As opposed to Erasmus students, you cannot pick and choose your classes freely. You must respect the requirements and curriculum established between UPV and your home university in order to obtain the UPV master’s degree.

##### 5.1 Students coming from EIVP Paris and ESTP Paris

You must complete the full 120 credits of the master’s degree in Civil Engineering “*Máster en Ingeniería de Caminos, Canales y Puertos*” (2 full academic years).

This program has 2 different curricula or learning tracks at UPV

- 1) Curriculum for students coming from UPV Bachelor in Public Works Engineering, or “*Grado en Ingeniería de Obras Públicas- GIOP*”
- 2) Curriculum for students coming from the UPV Bachelor in Civil Engineering or “*Grado en Ingeniería Civil (GIC)*”. This is the curriculum which will be applied to students from EIVP-*Ingénieur en Génie Urbain* and ESTP- Paris -*Ingénieur - Travaux Publics / Bâtiment*

Go to <http://www.upv.es/titulaciones/MUICCP/indexc.html> > Asignaturas. In the drop-down menu select “*Máster Universitario de Caminos, Canales y Puertos*” (the first option)



**Asignaturas**

**Asignaturas**

**Ent. Resp** [Escuela Técnica Superior de Ingenieros de Caminos, Canales y Puertos](#)

**Unid. Gestión** Escuela Técnica Superior de Ingenieros de Caminos, Canales y Puertos

**Titulación** Máster Universitario en Ingeniería de Caminos, Canales y Puertos

**Tipo** Máster

**Curso** 2018-2019

**Itinerarios disponibles:**

- Máster Universitario en Ingeniería de Caminos, Canales y Puertos
- Máster Universitario en Ingeniería de Caminos, Canales y Puertos (Acceso desde Grado I. de Obras Públicas)

Itinerarios disponibles:

**Asignaturas por cursos** Ver asignaturas por módulos y materias

⊕ El plan de estudios está accesible a través del botón "Ver asignaturas por módulos y materias".

Asignaturas	Tipo
Primero	Obligatorio General
Segundo	Obligatorio General
Primero	Optativo General
Segundo	Optativo General

Asignaturas Alfabéticamente Todas las asignaturas

**First year at UPV:** Primero (Obligatorio General) + Primero (Optativo General)

**Second year at UPV:** Segundo (Obligatorio General) + Segundo (Optativo general: 22,5 ECTS)

The Master's thesis / Degree project (TFM) is officially 12 ECTS (although the actual workload is closer to 20 ECTS). The degree project is different from a French *Travail de Fin d'Études*; it is not based on an internship. It is a professional Engineering Project which is prepared by students at the same time as they are following some classes in the second semester of Year 2. A degree project has a professional orientation: a real-life (or simulated) engineering project; research projects are only authorized if they include a practical case or application to a specific civil engineering project.

The Degree project cannot be delivered and presented until all the credits in the master's program have been completed. Should this happen, you will first have to re-take and pass the failed classes before presenting you Final project in Valencia.

Some students complete their Degree project it in July, some in September (this includes an oral presentation and defense). It is also possible to submit and defend the master thesis later one (there are monthly defense sessions during the academic year).

## 5.2 Students coming from Università degli studi di Trento

In your first two semesters at UPV, you will have to take 54 credits of a specific list of courses from the 1st year of the Master's degree in Civil Engineering (*Máster universitario en Ingeniería de Caminos, Canales y Puertos*).

You will find the list in Annex I of this document (page 11). Additionally you will have to follow the UNITN course "140207 *Ingegneria Sismica e Progettazione Strutturale*" remotely.

In a 3rd semester you will have to complete your Master's thesis / Final Project. You will have an academic supervisor from UPV and another one from UniTrento. If you have completed all the required credits at UPV, you may choose to prepare the master's thesis in Valencia or from Italy. If you have to re-take a UPV course, it will only be possible to do it in Valencia, while you complete your last credits in Spain.

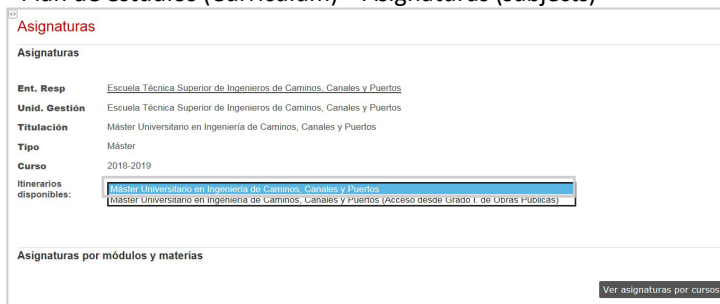
The thesis must be submitted (paper + online) and presented in front of a panel of lecturers in Valencia. It is only possible to do this when all the credits necessary for the Double Degree have been completed. A Uni Trento lecturer will be invited to be part of the commission of professors for the oral presentation (in person or via videoconference).

### Learning track at UPV for Uni Trento students. First 2 semesters

Course code	course title	Course type (at UPV)	YEAR (of UPV degree)	TEACHING PERIOD AT UPV	ECTS
33401	Advanced Statistics and Operations Research Applied to Civil Engineering	compulsory	1	A (Sept-Jan)	4,5
33540	Hydraulic Works and Exploitations	compulsory	2	A (Sept-Jan)	4,5
33539	Conceptual Design of Special Structures	compulsory	2	A (Sept-Jan)	4,5
33537	Computational Engineering for Structures	compulsory	2	A (Sept-Jan)	4,5
33544	Planning and Management of Transportation Systems	compulsory	2	A (Sept-Jan)	7,5
33543	Harbors and Coastal Engineering	compulsory	1	A (Sept-Jan)	6
33541	Water and Waste Water Treatment	compulsory	2	B (Feb-July)	4,5
33542	Environmental Engineering	compulsory	2	B (Feb-July)	4,5
33527	Design of structures for earthquake resistance	elective	2	B (Feb-July)	4,5
Year 2 - Elective 1 (*)		elective	2	B (Feb-July)	4,5
Year 2 - Elective 2 (*)		elective	2	B (Feb-July)	4,5
<b>Additionally, UNITN courses which will be attended remotely (remote learning)</b>					
140207	Seismic engineering and structural design	compulsory	2	1 (Sept-Dec)	1,5
140207	Seismic engineering and structural design	compulsory	2	2 (Feb-Jun)	6
<b>Total 2nd year</b>					<b>61,5</b>

(\*) The electives must be selected from: <http://www.upv.es/titulaciones/MUICCP/indexc.html>

> Plan de estudios (Curriculum) > Asignaturas (subjects)



Click on this button



Asignaturas	Tipo
Primero	Obligatorio General
Segundo	Obligatorio General
Primero	Optativo General
Segundo	Optativo General
Asignaturas Alfabéticamente	Todas las asignaturas

Then, select any 2 electives from this list

### Learning track at UPV for Uni Trento students. 3<sup>rd</sup> semester

course title	Course type	YEAR	TEACHING PERIOD AT UPV	ECTS
Master's Thesis (joint supervision and presentation)	compulsory	2	Flexible	15
Weighted 12 ECTS at UPV + and 15 ECTS an UNITN. The thesis will be formally defended in UPV.				
<b>Total 5th semester</b>				<b>15</b>

## 6. MENTOR STUDENT AND ERASMUS STUDENT NETWORK

### Mentor student

This is a local UPV student who is studying in your host UPV School. S/he can help you with academic orientation and can provide practical orientation in the pre-arrival phase and also at the beginning of your stay in Valencia (orientation in the city and on campus, help with finding accommodation, choosing your classes correctly, understanding our academic organization, etc.). If you are interested, select this option in your online application form (section "Mentor / languages").

### ESN – Erasmus student network

The biggest student association in Europe. Operating on three levels: local, national, and international. They support and develop student mobility. Run by volunteer students.

ESN can help you with: housing, info about the city, SIM cards, sports equipment...

ESN organizes lots of activities for international students: city tours and day trips, long trips, film screenings, international cooking, parties, dance classes, volunteering...

[esnvalenciaupv.org](http://esnvalenciaupv.org)

## 7. SPANISH LANGUAGE COURSES

### *Intensive Spanish course before the semester (not for free)*

We offer a 2-week Spanish course in its campus in Gandia before each semester. Gandia is 70 km south of Valencia and the campus is next to the beach. Students who successfully complete this course will get 4 ECTS and a certificate at the end of the course.

For further information: <http://www.upv.es/contenidos/ORI/info/745949normalc.html>

### *Spanish language course during the semester*

Double degree students are classified and enrolled as regular (degree-seeking) students. We offer Spanish courses during the semester for exchange students but unfortunately we cannot enroll double degree students in these courses. It is technically not possible.



## 8. ACCOMMODATION IN VALENCIA

UPV does not provide housing for exchange students. However, it is relatively easy to find housing in Valencia at any time of the year.

Here you will find some useful links:

<http://www.upv.es/perfiles/estudiante/alojamientos-upv-en.html>

(Section "Accommodation" in UPV website)

List of some companies and portals specializing in temporary accommodation or for students:

<https://www.valenciaflatrental.com/category/holiday-rental-valencia/>

[www.easypiso.com](http://www.easypiso.com)

[www.aluni.net](http://www.aluni.net)

[www.uniplaces.com](http://www.uniplaces.com)

[www.studentsglobalrelocation.com](http://www.studentsglobalrelocation.com)

(there is no agreement or business relation between these companies and UPV).



## ANNEX I. SELF-CERTIFICATION OF SPANISH LANGUAGE LEVEL (only for Spanish, Italian, or Portuguese native speakers)

Check one of the two options with  and sign the document.

(Name and FAMILY NAME) \_\_\_\_\_

I confirm that Italian / Portuguese is my native language;

UPV will not require any formal Spanish certificate for admission

However, I have read, understood, and accepted the following points:

- **UPV expects Italian and Portuguese native speakers to enroll in courses (subjects) taught in Spanish, not in English** (preparation of Bachelor or Master's thesis can be carried out in English, as well). Enrollment in any course taught in English will only be exceptionally approved if there are no capacity problems in a certain course (more student requests than spots available).
- Courses (subjects) at UPV have a continuous assessment method, sometimes with exams or assignments due a few weeks after the beginning of the semester. **Italian and Portuguese native speakers are expected to be able to communicate in Spanish since their arrival (not perfect Spanish, but functional). Students must study basic Spanish grammar, pronunciation, and vocabulary before arrival.**
- The Spanish language courses for exchange students during the semester begin at level A2 (B1 in campus Alcoy). **Exchange students will be allowed to participate in these courses as long as they have consolidated the previous CEFR level before arrival** (there is a level exam shortly before the beginning of the classes).
- **UPV strongly encourages the use of online free resources to Learn Spanish:**
  - **Erasmus Online Language Support (OLS) website and app:**  
<https://app.erasmusplusols.eu/it> or <https://app.erasmusplusols.eu/pt> ; Students from Italian or Portuguese universities will receive the invitation to log in to the OLS platform from their home university.
  - **UPV Moocs on edX platform: [Basic Spanish Professional Certificate | edX](#)**  
(there are three levels and the online courses are always free of charge; students only have to pay a fee if they want to obtain a certificate at the end).

confirmo que el español es mi lengua materna

Student signature and date:





## ANNEX II. STATEMENT OF SPANISH LANGUAGE SKILLS (BY HOME UNIVERSITY)

UPV expects partners to check their students' language background. Most of our partner universities require UPV exchange students to prove that they have at least level B1 of CEFR (mostly B2 or even C1) of the language of instruction. We expect the same.

For the sake of quality in exchanges and the performance of your students, we kindly ask partner universities to be serious and realistic about their students' level of Spanish. Keep in mind that language experts generally recommend 120-180 hours of class and several months of practice for the B1-B2 levels of CEFR (between European languages).

Mr./Ms: \_\_\_\_\_

Email: \_\_\_\_\_

(check one of the following options with  )

- International Relations ( Study Abroad) programs administrator
- Spanish language teacher

CONFIRMS that the student: \_\_\_\_\_

(check one of the following options with  )

- Already (at the time of application) has a level of Spanish equivalent to level B1 of CEFR and is ready to participate in classes taught in Spanish** (accepted by the School of Civil Engineering and many other UPV Schools and Faculties but not all, [see link](#))
- Already (at the time of application) has a level of Spanish equivalent to level B2 of CEFR and is ready to participate in classes taught in Spanish** (accepted by the School of Civil Engineering and many other UPV Schools and Faculties but not all, [see link](#))
- Has engaged himself/herself to provide a Spanish language certificate of the required level ([see link](#)) before 15 July** (arrival in September) **or 15 December** (arrival in January/February). **Students failing to comply with this point and previously accepted for courses taught in Spanish will not be re-directed towards courses taught in English and they may be refused registration as a student at UPV.**

[Link to information on language requirements](#)

Remarks (optional):

Date and signature: